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BSWIFT TRAINING AVAILABLE FOR BENEFITS ADMINISTRATORS



Thank you for your continued contributions to TRS-ActiveCare benefits Annual Enrollment. Your role as a Benefits Administrator is critical to our combined success. bswift wants to offer you support to help its system work well for you and your employees.

You may use bswift directly, or you may use a Third-Party Administrator (TPA) system for enrollment. Both options involve the bswift system, so bswift is offering training in July and August for any of your district's benefits staff.

bswift 101

This training is for districts that use bswift for enrollment. bswift will review the employee process, Primary Care Provider (PCP) selection, Ask Emma, and the Benefits Administrators' approval process. bswift will also review reporting, billing, and exceptions.

• Available sessions

- [July 9, 2020 – 10:30-11:30](#)
- [Aug. 5, 2020 – 2:00-3:00](#)

bswift for TPA Users

This training will cover how to use reports in bswift, billing, and exceptions. bswift will also review how to make the most of Ask Emma in your district.

• Available sessions

- [July 22, 2020 – 10:30-11:30](#)
- [Aug. 13, 2020 – 2:00-3:00](#)

September Billing Refresher

This session will focus on September bills. bswift will highlight how to review your bills and show you how to submit discrepancies.

• Available session

- [Sept. 15, 2020 – 11:00-12:00](#)

bswift encourages you to attend one or more sessions. Just click on the links for each session to register. We will send more information about the meeting details before each session.

For any questions, please contact us at trsbainquiries@bswift.com.

www.bcbstx.com/trsactivecare

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To get help and information in your language at no cost, call the customer service number on the back of your member card, or see our [Language Assistance page](#) for more information.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-855-710-6984 (TTY: 711).

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-855-710-6984 (TTY: 711).

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