To receive Network benefits, TRS subscribers must receive medical care from BlueChoice physicians & other professional providers. No referrals are required.

To receive Network benefits, referrals to out-of-network physicians & other professional providers must be authorized by the Utilization Management (UM) Dept.

BlueChoice physicians & other professional providers may only bill patients for copayments, cost share (coinsurance) and deductibles, where applicable.

- To check eligibility & benefits or claims status inquiries, contact your electronic connectivity vendor, i.e. Availity® RealMed®, eCare/NDAS or other electronic connectivity vendor or call Provider Customer Service: 800-451-0287*

- Verification does not apply to TRS-ActiveCare.

- All claims should be submitted electronically. BCBSTX Electronic Payor ID: 84980.

- If the physician & other professional provider must file a paper claim, mail claim to: BCBSTX P.O. Box 660044 Dallas, TX 75266-0044

- TRS-ActiveCare claims must be submitted within 365 days of the date of service. Claims that are not submitted within 365 days from the date of service are not eligible for reimbursement. Physicians & other professional providers must submit a complete claim for any services provided to a subscriber. BlueChoice physicians & other professional providers may not seek payment from the subscriber for claims submitted after the 365 day filing deadline.

*Interactive Voice Response (IVR) system. To access, you must have full member/subscriber’s information, i.e. member/ subscriber’s ID, patient date of birth, etc.

- Claim Reviews/Correspondence should be sent to: BCBSTX P.O. Box 660044 Dallas, TX 75266-0044

- The Claim Review form with instructions is located on the BCBSTX website: bcbstx.com/provider click on the Education & Reference tab, then click on Forms.

- Access the iEXCHANGE Web application through the BCBSTX website at http://www.bcbstx.com/provider/tools/iexchange.html or call the iEXCHANGE Interactive Voice Response (IVR) System at 800-441-9188.

- Current listings of providers and their NPI numbers are available online the iEXCHANGE Web application or Provider Finder.

- For questions or problems, call the iEXCHANGE Support Desk at 800-441-9188.

- For case management or to contact the Utilization Management (UM) Dept., call 800-441-9188.

- For approval of benefits for select outpatient preauthorizations and inpatient admissions, refer to the iEXCHANGE webpage at http://www.bcbstx.com/provider/tools/iexchange.html (Note: A link to the Preauthorization Notification/Referral Requirements List is located in the left-side navigation under Related Resources) or refer to the BlueChoice Provider Manual (Section E).

- To obtain a RQI number, contact AIM as follows: Call Center: 800-859-5299 Internet: aimspecialtyhealth.com Fax: 800-610-0050

- Preauthorization is required for all inpatient, partial hospitalization and outpatient behavioral health services.

- To obtain preauthorization, call: BCBSTX 800-526-7264

- Precertification must be obtained prior to the delivery of care for behavioral health services.

- Refer to the online BlueChoice Provider Manual (Section I) for more detailed information.

- All claims should be submitted electronically. BCBSTX Electronic Payor ID: 84980.

- If the provider must file a paper claim, mail claim to: BCBSTX P.O. Box 660044 Dallas, TX 75266-0044

- For claims status inquiries, contact your electronic connectivity vendor, i.e. Availity, RealMed, eCare/NDAS or other electronic connectivity vendor or call Provider Customer Service: 800-451-0287*

- Important: Not all plans include Behavioral Health benefits.

- Blue Cross and Blue Shield of Texas (BCBSTX) manages all behavioral health services (mental health & chemical dependency).

- Members are responsible for requesting preauthorization, although behavioral health professionals and physicians or a family member may request preauthorization on behalf of the member. All services must be medically necessary. Preauthorization is required from BCBSTX for all inpatient, partial hospitalization and outpatient behavioral health services.

- To obtain preauthorization, call: BCBSTX 800-526-7264

- Precertification must be obtained prior to the delivery of care for behavioral health services.

- Refer to the online BlueChoice Provider Manual (Section I) for more detailed information.

- All claims should be submitted electronically. BCBSTX Electronic Payor ID: 84980.

- If the provider must file a paper claim, mail claim to: BCBSTX P.O. Box 660044 Dallas, TX 75266-0044

- For claims status inquiries, contact your electronic connectivity vendor, i.e. Availity, RealMed, eCare/NDAS or other electronic connectivity vendor or call Provider Customer Service: 800-451-0287*

- *Interactive Voice Response (IVR) system. To access, you must have full member/subscriber’s information, i.e. member/ subscriber’s ID, patient date of birth, etc.

This guide is intended to be used for quick reference and may not contain all of the necessary information. For detailed information, refer to the BlueChoice Physician & Other Professional Provider – Provider Manual online at bcbstx.com/provider.
Claims Submission:
- All claims should be submitted electronically. The Electronic Payor ID for BCBSTX is 84980.
- For support relating to claims that are being sent to the Availity platform, submitters should contact Availity Client Services at 800-AVAILITY (282-4546).
- For support relating to claims and/or other transactions available on the Availity portal or other Availity platforms, submitters should contact Availity Client Services at 800-AVAILITY (282-4546).
- For information on electronic filing, access the Availity website at availity.com.
- Paper claims must be submitted on the Standard CMS-1500 (08/05) or UB-04 claim form.
- All claims must be filed with the insured’s complete unique claim ID number including any letter or 3-digit alpha prefix.
- Duplicate claims may not be submitted prior to the applicable 30-day (electronic) or 45-day (paper) claims payment period.
- If services are rendered directly by the physician & other professional provider, the services may be billed by the physician & other professional provider. However, if the physician & other professional provider does not directly perform the service and the service is rendered by another provider, only the rendering provider can bill for those services. Note: This does not apply to services provided by an employee of a physician & other professional provider, e.g., Physician Assistant, Surgical Assistant, Advanced Practice Nurse, Clinical Nurse Specialist, Certified Nurse Midwife and Registered Nurse First Assistant, who is under the direct supervision of the billing physician & other professional provider.

ParPlan is a Blue Cross and Blue Shield of Texas (BCBSTX) payment plan under which health care professionals agree to:
- File all claims electronically for BCBSTX patients;
- Accept the BCBSTX allowable amount;
- Bill subscribers only for deductibles, cost-share (coinsurance) and medically necessary services which are limited or not covered; either at the time of service or after BCBSTX has reimbursed the provider;
- Not bill BCBSTX for experimental, investigatory or otherwise unknown or eliminated services; and
- Not bill BCBSTX or subscribers for covered services which are not medically necessary.

For All BlueChoice® products, HMO Blue® Texas and Traditional / Indemnity plans, BCBSTX encourages the provider's office to:
- Ask for the subscriber/member ID card at the time of a visit;
- Copy both sides of the subscriber/member ID card and keep the copy with the patient’s file;
- Check eligibility & benefits, request for verification or inquire on claims status and/or claim problems, contact your electronic connectivity vendor, i.e. Availity, RealMed, eCare/NDAS or other electronic connectivity vendor or call the toll-free Provider Customer Service number indicated on the subscriber’s/member’s ID card or as listed on the previous pages for the appropriate plan type.
- Utilize the iEXCHANGE IVR (800-441-9188) or the EXCHANGE Web application (http://www.bcbstx.com/provider/tools/iexchange.html) to obtain: approval of referrals, approval of benefits for select outpatient services and inpatient admissions, maternity notifications, or for notification within 48 hours of an emergency hospital admission. For case management, call the Utilization Management (UM) Department at 800-441-9188.

Provider Record ID & Network Effective Dates:
- A minimum of 30 days advance notice is required when making changes affecting the provider’s BCBSTX status, especially in the following areas:
  1. Physical address (primary, secondary, tertiary);
  2. Billing address;
  3. NPI & Provider Record ID changes;
  4. Moving from Group to Solo practice;
  5. Moving from Solo to Group practice;
  6. Moving from Group to Group practice; and
  7. Backup/covering providers.
- New Provider Record ID effective dates will be established as of the date the completed application is received in the BCBSTX corporate office. This applies to all additions, changes and cancellations.
- BCBSTX will not add, change or cancel information related to the Provider Record ID on a retroactive basis.
- Retroactive Provider Record ID effective dates will not be issued.
- Retroactive network participation will not be issued.
- Delays in status change notifications will result in reduced benefits or non-payment of claims filed under the new Provider Record ID.
- If the provider files claims electronically and their Provider Record ID changes, the provider must contact the Availity Health Information Network at 800-AVAILITY (282-4546) to obtain a new EDI Agreement.
- For Provider Record ID questions or to obtain a Provider Record ID application, please contact the Provider Services department at 972-996-9610, press 3.

BlueCard (Out-of-State Claims):
- To check benefits or eligibility, call 800-676-BLUE (2583)*;
- File all claims that include a 3-digit alpha prefix on the subscriber/member ID card to BCBSTX (Note: The subscriber’s/member’s unique ID number may contain alpha characters which may or may not directly follow the 3-digit alpha prefix);
- For all other claims directly to the Home Plan’s address as it appears on the back of the subscriber/member ID card;
- For status of claims filed to BCBSTX, contact your electronic connectivity vendor, i.e. Availity, RealMed, eCare/NDAS or other electronic connectivity vendor or call the toll-free Provider Customer Service number indicated on the subscriber’s/member’s ID card or as listed on the previous pages for the appropriate plan type.

HMO Blue Texas – Outpatient Clinical Reference Lab Services (Exception: Capitated IPAs/Medical Groups – see note below):
- For physicians & other professional providers located in the following counties, the lab services/procedures that will be reimbursed on a fee-for-service basis if performed in the physician’s & other professional provider’s office for HMO Blue Texas members are included on the Reimbursable Lab Services list located on the BCBSTX website at bcbstx.com/provider or located in Section B of the HMO Blue Texas Provider Manual:
- All other outpatient clinical reference lab services must be referred to HMO Blue Texas’s exclusive provider - Quest Diagnostics, Inc.

*Interactive Voice Response (IVR) system. To access, you must have full member/subscriber's information, i.e. member/subscriber's ID, patient date of birth, etc.)
**HMO Blue Texas - Outpatient, Non-Emergency Diagnostic Imaging Services**: (Austin, Dallas-Fort Worth & San Antonio Areas ONLY):
- AIM Specialty HealthSM (AIM®) will be responsible for managing outpatient, non-emergency diagnostic imaging services for HMO Blue Texas members in the following counties: Bastrop, Bexar, Collin, Comal, Dallas, Denton, Ellis, Grayson, Hays, Johnson, Kaufman, Parker, Rockwall, Tarrant, Travis, Williamson and Wise. Note: Precertification is not required for outpatient, non-emergency diagnostic imaging services for HMO Blue Texas members performed by providers located outside of the counties listed.
- Providers must call AIM to obtain a precertification before scheduling or performing the following services: CT/CTA scans, MRI/MRA scans, SPECT/Nuclear Cardiology studies and PET scans.
- Imaging services performed in conjunction with emergency room services are excluded from this precertification requirement.
- Imaging services performed in conjunction with inpatient hospitalization, outpatient surgery (hospital and freestanding surgery centers) or 23-hour observation may require an HMO Blue Texas precertification for the approved level of care; however, a separate precertification from AIM is not required.
- To obtain a precertification, contact AIM as follows: Call Center: 800-859-5299, Internet: aimspecialtyhealth.com or by Fax: 800-610-0050 (Note: Fax option is available only for physicians who are submitting clinical information for existing requests.)

**BlueChoice (PPO/POS) - Outpatient, Non-Emergency Diagnostic Imaging Services**: (Statewide):
- AIM Specialty HealthSM (AIM®) will be responsible for managing outpatient, non-emergency diagnostic imaging services for BlueChoice (PPO/POS) subscribers.
- Ordering physicians (PCPs & specialists) must contact AIM to obtain a Radiology Quality Initiative (RQI) number for the following services when performed in a physician's office, outpatient department of a hospital or a freestanding imaging center: CT/CTA scans, MRI/MRA scans, SPECT/Nuclear Cardiology studies and PET scans.
- To obtain a RQI number, contact AIM as follows: Call Center: 800-859-5299, Internet: aimspecialtyhealth.com or by Fax: 800-610-0050 (Note: Fax option will is available only for physicians who are submitting clinical information for existing requests.)
- For routine radiology services not part of the RQI, refer to the BlueChoice Physician & Other Professional Provider – Provider Manual (Section B).

**Limited Benefit Products and the Importance of Verifying Eligibility:**
- Verifying Blue Cross and Blue Shield of Texas (BCBSTX) members' benefits and eligibility is more important than ever, since new products and benefit types entered the market. In addition to patients who have traditional Blue Cross and Blue Shield of Texas PPOs, HMOs, POS or other coverage plans, typically with high lifetime coverage limits, i.e., ($1 million or more), you may also see patients whose annual benefits are limited to $50,000 or less. These plans are called Limited Benefit products.
- Limited Benefit products work like traditional PPO products but with a smaller annual maximum benefit. Because of the smaller benefit cap, members with this coverage are more likely to exhaust their benefits over a year than with a traditional PPO with catastrophic coverage.
- **How to Recognize Members with Limited Benefits Products?**
  - A product name that can vary from Blue Plan to Blue Plan, but appears at the bottom of the ID card, within the **green stripe**
  - A tagline in a **green stripe** at the bottom of the card
  - A **black cross and/or shield** to help differentiate it from other ID cards

**Sample ID card:**

**Please Note:** Administrative Services Only (ASO) accounts can elect to utilize the new ID card above or continue with their existing ID cards.

**How to Verify Benefits and Eligibility**
Regardless of the benefit product type, we recommend that you verify patient’s benefits and eligibility and collect any patient liability (copayment, coinsurance, deductible and/or amount over member benefit coverage limit).

Here are the steps:
- Electronically, submit a HIPAA 270 eligibility inquiry to BCBSTX via an Electronic Data Interchange (EDI) transaction.
- By phone, call BCBSTX Provider Customer Service at 800-451-0287* and 800-676-BLUE (2583)† eligibility line for out-of-area members.

Whether you submit an inquiry electronically or by phone, you will receive the member’s accumulated benefits to help you understand the remaining benefits left for the member. If the cost of services extends beyond the member’s benefit coverage limit, inform the member of any additional liability they may have.

**What Should I do if the Patient’s Benefit Coverage Limit is Met in the Middle of the Treatment?**
Annual benefit limits should be handled in the same manner as any other limits on the medical insurance coverage. Any services beyond the covered amounts or the number of treatments might be member’s liability. If a member exhausts the annual maximum benefit, you may not charge the member more than the current BCBSTX allowable amount. We recommend that you inform the patient of any potential liability they might have as soon as possible.

**Who do I contact if I have additional questions about Limited Benefit Products?**
If you have any questions regarding BCBSTX or any other Blue Plans’ Limited Benefits products, contact BCBSTX at 800-451-0287*.

*Interactive Voice Response (IVR) system: To access, you must have full member/subscriber’s information, i.e. member/subscriber’s ID, patient date of birth, etc.)

This guide is intended to be used for quick reference and may not contain all of the necessary information. For detailed information, refer to the applicable online provider manual at bcbsx.com/provider.